



<b>Role</b>	An Assistant to the Incumbent, St Anne’s Church, Kew Green – a part time appointment
<b>Background and Overview</b>	St Anne’s is a thriving, warm, inclusive and friendly church with good Sunday attendance at both the 8am Said and 10am Sung Eucharists. The Assistant would be very much a part of the ‘family’ of St Anne’s and would get to know the congregation and identify with the management team of the Church. Wide latitude to shape the role would be given – a self-starter is paramount. The Queen’s Church of England Primary School has a close affiliation and association with the church. Many parents, often highly successful and talented professionals, worship at St Anne’s and serve also on the Board of Governors. Approximately 18 months ago, St Anne’s launched <i>2020 Vision – A mission worth living</i> which set out our agreed vision for mission and growth over the next five years. Areas identified include working more closely with 20-40 year olds, teenagers, various fabric projects that will enable us to use the space that we have in a more effective way, and increasing our stewardship.
<b>Rationale for the role</b>	To help deliver aspects of St Anne’s Mission Action Plan – <i>2020 Vision – A mission worth living</i> . For St Anne’s to develop and grow we need an individual who will add to what we have now. We are looking for added value – someone to complement and strengthen our existing offering.

<b>Reports to</b>	The Reverend Nigel Worn
<b>Scope of the Role</b>	<p>Our MAP has identified the need for St Anne’s to -</p> <ul style="list-style-type: none"> <li>● develop a Sunday afternoon/evening ministry programme that will include shaping and delivering worship and study/discipleship courses, focusing particularly on 20 to 40 year olds, both single adults and, more especially, young families in the congregation. The Sunday evening ministry might take the form of a ‘virtual church’, it may take the form of Music and Pizzas, worship followed by a visit to the pub – we are open to all ideas.</li> <li>● deliver a Youth Discussion Group during the 10am service. We have a flourishing Junior Church but feel the need to supplement this by targeting slightly older children and teenagers. Space is at a premium at St Anne’s but, as part of our 2020 Vision, we would shortly be considering redecorating and recommissioning part of the Royal Gallery. The YDG could capitalise on and be in conjunction with this development.</li> <li>● explore Fresh Expressions at St Anne’s – the PCC are enthusiastic and would be open to delivery on this front</li> <li>● explore and capitalise on the use of Social Media, What’s App, our recently modernised website, weekly emailed Newsletter and the new Hall Projector for example as aids to Ministry. We are fortunately blessed with and have in place a Beadle/Web Master and an editor of the emailed Newsletter who also manages our FACEBOOK account. Both are highly IT literate members of the congregation.</li> </ul>
<b>Main Duties</b>	<p><b>Duties 1:</b></p> <p>In conjunction with the incumbent, The Rev Nigel Worn, Canon Nick Darby (‘retired’ priest) and the Mission and Ministry team, to develop and deliver a Sunday evening ministry that enhances the vision of St Anne’s to be faithful, inclusive, Christ centred and outward looking.</p> <p><b>Duties 2:</b></p> <ul style="list-style-type: none"> <li>- Occasionally to preach, and preside if appropriate, at the 10.00am Eucharist</li> <li>- Twice a month to conduct a discussion group for approximately 8 to 15 year olds at the 10am service</li> </ul>
<b>Required Skills</b>	<p>Essential:</p> <ul style="list-style-type: none"> <li>● An energetic person, possibly a priest, in good standing with the church</li> <li>● A person of prayer</li> <li>● A person who fully shares in the parish vision of being an inclusive and sacramentally focused church</li> <li>● A person who works in a collaborative way and yet can work independently</li> <li>● A person who is a good communicator with all age groups including the ‘young’ and ‘young at</li> </ul>



	<p>heart'</p> <ul style="list-style-type: none"> <li>● A person who fully subscribes to our being a Safer Church</li> <li>● IT / computer / Social Media / website literate</li> <li>● A Team Player is essential</li> <li>● A person capable of thinking 'outside the box'</li> </ul> <p>Desirable:</p> <ul style="list-style-type: none"> <li>● An individual who can sing</li> <li>● An individual with a sense of humour</li> </ul>
<p><b>Observations</b></p>	<p>This is our current thinking, but we are totally open to alternative ways of achieving our goals. With some flexibility, the above programme could work on approximately 38 Sundays a year. On any one of these Sundays both the Incumbent and the Assistant would not be present for all acts of worship; Canon Nick Darby would be available as an additional 'resource' to explore and bounce ideas off and 'cover' for Father Nigel during absences.</p> <p>An annual stipend will be offered to the candidate.</p> <p>The appointment would be for two years with a review after three months.</p>